



SPRING EXPO

Bemidji High School 9am to 3pm
March 9, 2019

Name: _____ Date: _____ Phone: _____

Email: _____ Address: _____ City: _____ State/Zip _____

Business Name: _____ Mn Sales Tax ID #(If required) _____

ALL APPLICANTS MUST FILL OUT AN ST19 PRIOR TO THE EXPO AND HAVE IT ON FILE WITH MICHELLE

Provide an appropriate description of goods you plan to display at the festival. **Include 4 good photo examples of your work, either in hard copy or by email OR a website address where your work can be viewed.** Make sure your website and photos are viewable, as applications without viewable work will not be considered. **Absolutely no direct sales are permitted. Attempts to include direct sales type companies in your booth will result in being asked to leave without refund.**

Fees:	Description of Products
<input checked="" type="checkbox"/> \$10 Non-Refundable Jury and Processing Fee	_____
Early Bird Fees: Postmarked by January 11, 2019	_____
<input type="checkbox"/> \$50 9x10 booth	_____
<input type="checkbox"/> \$100 9x20 booth	_____
Regular Fees: Postmarked by February 22, 2019	_____
<input type="checkbox"/> \$60 9x10 booth	_____
<input type="checkbox"/> \$120 9x20 booth	_____
_____ TOTAL	_____

Please use 2 separate checks OR money order made out to **MICHELLE RUPORT** for the Jury and Booth fees. Do NOT mail cash. Refunds with cancellation are available until FEBRUARY 22, 2019 less a \$20 cancellation fee. Cancellations after February 22, 2019 are not eligible for refund.

Statement of Liability and Understanding: For the purposes of this statement, the event venue named is the Bemidji School District and Event staff named is Michelle Ruport and associates.

I understand that submission of this application does not guarantee my admission to the 7th Annual Holidays By Hand Fine Arts and Crafts Festival as a vendor and that my application must be reviewed and approved. I understand that if my application is not approved I am still subject to the Jury Fee and will receive my vendor fee check back as soon as possible. In the event of my application being approved, I release the event staff and event venue of all liability of any issues that may arise, including but not limited to financial loss, damage and theft of personal belongings and merchandise, etc. By signing this form, I also agree and acknowledge that any bodily harm, up to and including death, endured to my person and those accompanying me are not the responsibility of previously stated staff and venue and release these stated entities of all responsibility and liability. By signing this form, I am aware that the event venue reserves the right to cancel the event HOLIDAYS BY HAND without notice. If this should happen and a suitable replacement venue is not located, I am aware that Creative North (Michelle Ruport) may not be able to refund any or all booth fees and I release the entities from financial reimbursement if the event is canceled for any reason. I understand that the Jury Fee is a fee paid separately and at no time is it given that the Jury Fee is expected in refund. By signing this form, I agree that any damage done by myself, my equipment, merchandise and/or accompanying personnel onto the event venue is my responsibility and I am beholden to the financial burden of repairs. I agree to the above statement of liability and maintain that all the information I have provided is true to the best of my knowledge.

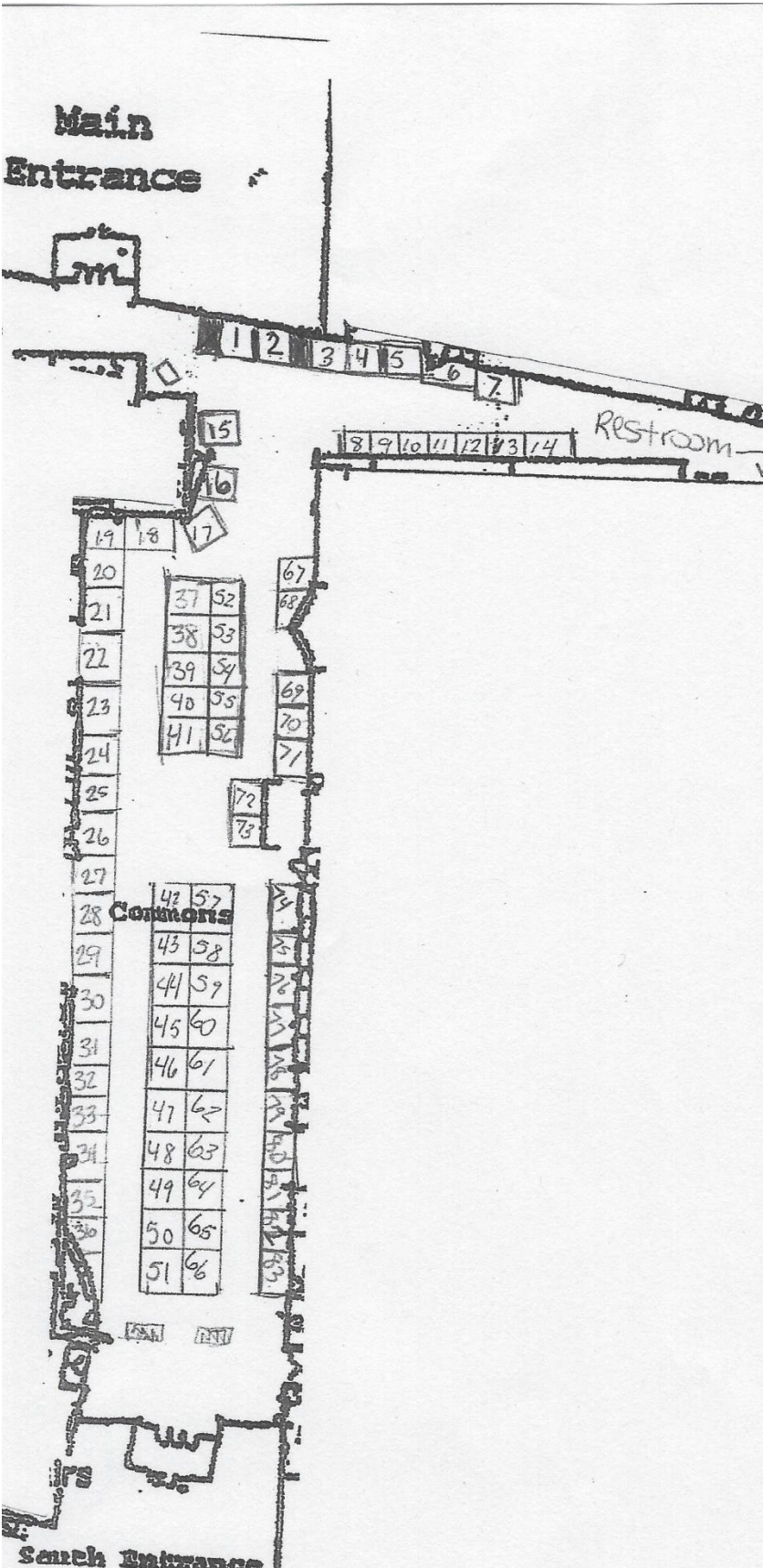
Signature _____ Date: _____

PLEASE SEE REVERSE TO MAKE BOOTH REQUESTS



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Booth requests are honored on a first come first serve basis, with priority given to providing a quality mix of crafters throughout the festival. Please select your top 3 choices of booth spaces and well as one undesirable booth. Also include any notes on needing electricity.

Top Booth Requests

1. _____
2. _____
3. _____

Absolutely DO NOT want

Please be assured I will do everything I can to make sure you are happy in your booth location! Thank you!

Before you mail your application, make sure you have included the following!

- *Completed Application
 - *Tax information
 - *St-19 or equivalent, email for help if needed!
 - *Images or a working website address
- Mail completed application along with Jury and Booth fees to:

MICHELLE RUPORT
 633 Hidden Trail Ct SW
 Unit B.
 Bemidji MN 56601